

In the Name of God
Towheed Foundation

7200 Griffin Rd., Frisco, TX 75034, Phone: (469) 569-9099, <http://www.towheed.org>

Statement of Agreement to Use Towheed Facilities

Towheed Foundation sincerely thanks you for choosing its facility for your event.. Please carefully fill this form and review the rules and disclaimers. This form should be signed by an individual or a group representative who coordinates the event. This person, referred to as organizer hereafter, will be responsible for all related issues.

• **Responsible Person(s)/organization reserving the Facility**

Name:	Date of Event:
Organization (if any):	Time Event Starts:
Address:	Time Event Ends:
Telephone:	Estimated number of Guests:
Email:	Towheed Member: YES NO
Nature of Intended Use:	

• **Regulations/Disclaimers:**

- Organizer should not use the name of “Towheed Foundation” implicitly or explicitly as the sponsor of the event. In all references, the organizer should use: “Towheed Foundation Hall” and the address to refer to the venue.
- Towheed Foundation (board of directors, its employees, or volunteers) will not be liable for any personal injury or property damage that may occur throughout the event.
- Towheed Foundation will not be responsible for the content of speeches made by the invited speakers (if any).
- Political activities of any sort are strictly prohibited during the event.
- Activities against the Islamic laws are strictly prohibited during the event.
- Event must end on time and all guests should leave the Hall by the ending time specified above.
- Serving and eating food in the main Hall is prohibited.
- The organizer is responsible to return the building and all facilities in their original form at the end of event.
- Any damage to building, facilities and equipments will be paid/repared by the organizer.
- Towheed Foundation keeps its right in granting/denial of a request or canceling an event with prior notice.
- Towheed Foundation is the sole authority to determine the violations that may occur.

- **Fees:**

- Organizers who have been members of Towheed Foundation for at least six months would get 50% discount.
- Cash or check is accepted.
 - Without Speaker: \$400.00
 - With Speaker: \$600.00
 - Deposit: (25% of the total): \$-----

- **Verification and Signature:**

The undersigned (organizer) hereby presents that she/he has received and has read all the rules and regulations set forth in this contract. The undersigned acknowledges that she/he fully understands the rules and regulations set forth herein and agrees to abide by rules and regulations and will use her/his best efforts to ensure that all individuals in attendance at the event will comply with these rules and regulations.

Organizer Name:

Organizer Signature:

Date:

Towheed Representative:

Signature:

Date: